

2018-12-017



Republic of the Philippines
Department of Finance
BUREAU OF CUSTOMS
1099 Manila

Boja
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MEMORANDUM


TO : CHIEF, ACCOUNTS MANAGEMENT OFFICE
ALL DISTRICT AND SUPPORT COLLECTORS
ALL DEPUTY COLLECTORS FOR ASSESSMENT
ALL CHIEFS, FORMAL ENTRY DIVISION
ALL FORMAL ENTRY DIVISION PERSONNEL
ALL IMPORTERS/CONSIGNEES/BROKERS
ALL OTHERS CONCERNED

FROM : **REY LEONARDO B. GUERRERO**
Commissioner, BOC

SUBJECT : **Documentary requirements for the accreditation of importer**

DATE : December 04, 2018

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 Bureau of Customs
REY LEONARDO B. GUERRERO
Commissioner
18-01072

DEC 10 2018

This is to reiterate the strict implementation of Section 5 (c), (i), (d) of CAO 11-2014 on the documentary requirements for the accreditation of importer, which provides:

"d. List of Expected Imports, including, if possible, clear description in both technical and tariff terms, estimated volume and values for the incoming 12 months."

Accordingly, AMO is hereby directed to review the files of the importers to ascertain those who have not fully complied with the aforementioned provision. AMO shall inform in writing those importers to comply on or before December 31, 2018.

Any additional item/s or volume to the List of Expected Imports shall require the approval of the Commissioner of Customs prior to importation.

To ensure that only items in the approved list and that the same is within the accumulated volume declared therein, you are enjoined to check the approved List of Expected Import before proceeding to process the goods declaration and to immediately report in writing to AMO and OCOM any importer who imports any goods not found in the said list or whose accumulated importations is already beyond the volume declared therein.

Any Customs Official or personnel who shall process a goods declaration covering goods not found in the approved List of Expected Imports or whose accumulated volume of importation is already beyond what is indicated therein shall be dealt with accordingly.

This shall take effect immediately and for strict compliance.